Rensselaer Union Executive Board Meeting Minutes 2/16/17

Motion 1: Move to approve Majken Rasmussen as secretary of E-Board
Motion passes
13-0-1

Cubing Club Recommendation
- Want to become Union recognized
- Past history:
  - Doing this for a few years already, combined with an older club
  - Hosted rez hall events, NRB events, fun sessions
  - Never got to be official, membership went way down, then new people have joined and club has begun again
  - Consistent attendance of 14/15 people
  - Been meeting in ’09 lounge
  - Want to grow the club base, be able to book a room to hold meetings, gain more awareness, host more events on campus
  - Fairly large mailing list, club has been growing
  - Cubing competition on campus-one goal & must be recognized in order to do so
- Questions
  - None

Motion 2: move for E-Board to approve the cubing club for recognized status
Motion passes
14-0-1

Update to E-Board bylaws
Brought by the Policies Committee
Motion 3: Minor updates/Procedural changes for the E-Board bylaws & updates due to Senate bylaws updates
Edited to include changing all terminology to reflect gender neutrality
Moved: Matt Rand, Seconded: Stephanie
Questions on merits:
- The board may open a closed meeting or the board may vote to open a closed meeting?
  - Open & close with a 2/3 vote? General consensus
  - Maybe a lower threshold to open the meeting because we are open bodies
  - decided on majority
Part 7 now reads: Executive Board may vote to open a closed meeting
Motion passes
16-0-1

Motion 4: To create a new communications and outreach committee of the RU Executive Board
Moved: Matt Rand, Seconded: Erica Lane
Questions on wording:
• does it matter E-Board doesn’t have an individual website? Could be changed to webpage if necessary; not necessary

Questions on merits:
• How is it different than SGC?
  o SGC hasn’t been as functional as it could be, larger purview
  o No E-Boarders on the committee, need more members in attendance
  o Ability to choose what committees to be on, so not enough people in attendance at some committees; people need to be held accountable for committee work
  o Duties for both groups of communication need to be split up, too much work for one committee
• Another discussion point: Upping committee requirement for E-Board?
• The job is a lot, these are only three duties that SGC has to do for Senate and E-Board on top of other duties (forums, etc.)
• Maybe doesn’t belong here, reform what is currently in place?
  o Ideally one communications group for each, and officers communicate with each other
  o People wouldn’t help out as needed for SGC, taking initiative to make own committee communicates that SGC isn’t functional like it should be
• Trouble distinguishing between E-board and Senate; important that there is an E-Board committee to keep website updated, student outreach
• Could Vice-chair of Senate and VP E-board be members and help encourage other members to attend/be held accountable?
  o Too much work for the VP E-Board and Vice-chair of Senate?
  o Co-chairs, one on Senate and one on E-Board, another source of communication between two bodies would be good
  o Just make them be members, not chairs of committee
• How much work of the SGC would this alleviate?
  o Jen (previous SGC Chair)-SGC was really Senate focused, would release minutes, moderator and admin for Stu Gov website
  o Maybe 30/40% of what chairs of SGC have had to do previously
  o Would have to meet with each committee to see what’s going on for E-Board
  o Increase some work for E-Board but not much is being done for E-Board yet
  o SGC did hold meetings with committee chairs
• SGC needs to be looked at-shouldn’t have to make posters for each committee
• Would be nice to have a committee to aid staff in planning E-Board events, makes it more student run
  o Yes, good thing to add to this committee

Edited to include planning and putting on events held by the Rensselaer Union Executive Board
• Something to give to the next GM/PU?
• Even if it doesn’t make it through Senate, it does send a message that things need to pick up & SGC needs to be redone if this does not pass
• Tommy should be the advocate for E-Board, each group’s responsibility to talk to the other as necessary
• Send recommendations for Senate to Chip
Motion passes
14-2-2

Motion 5: Changing the purview of committees: Business Operations, Policies, UPAC; moves GM week to UPAC
  Biz Ops can recommend allocation of space
  Policies: review applications for club funding & constitutions
  UPAC: establish GM week committee
  Primary operator of Union resources
  Create subcommittees
Moved: Matt Rand, Seconded: Jen Church
Questions on Wording
  • Make gender neutral from earlier vote?
Motion passes
14-0-4
New bylaws!

Veterans Lounge, next steps
  • Last time: decided to create one, what can be the situations in the long term and the short term?

Motion 6: approve $30,000 from Facilities reserves to renovate the Publications Suite rooms (3324, 3322, 3314, 3320) over Summer 2017
Moved: Shannon Gillepsie McComb, seconded: Ciera Williams
Questions on wording:
  • Construction begin in Summer 2017?
  • Renovation estimated to take a month
Merits:
  • Possible to renovate some Poly space?
  • Club okay with this? Okay to lose conference room?
    o Basically been used as storage space, not a conference room & not necessary
  • Square footage would increase, S&W increase (245ish), transit increase (200ish)
    o Walls to be moved around-knock Server room walls for the Poly
    o Think about what clubs will be in what rooms in a later time
  • Lots of code issues to do Poly renovations, cannot add a door in that space
  • Money is okay to take?
    o Martha-same thing when E-Board updated tables and chairs, should do out of reserve account because of timing of renovation & Fiscal Years
    o Done before Fiscal year ends, should be out of reserves, or out of just Facilities budget if timing is known
  • Knocking out the two walls, extending them, adding doors
  • Further investigation into the plan?
• Rough plan, get a more firm quota from builders, especially if over Fiscal years, make sure all is on the same page,
  o Can be done with $30,000-builders confirmed
• Business Operations committee looked over this?
  o Not yet
• RPI Builders do this so do not need another quote
• Martha- get a quote in writing before approving
• Table motion and send to the Business operations committee?

Motion 7: Table Motion 6 until can be appropriately reviewed by the Business Operations committee
Motion passes
15-1-2

• Next time, discussion on what to do with the Vets Lounge; different options for clubs, renovations, etc.
• Can we have student vets at the meeting? Be mindful of questions
  o Yes!
• Renovations are just to renovate Publications Suite
• What offices are part of Publications suite?
  o Conference room, back room for Poly, Transit, S&W, NOT Poly's main office

Reports:
Director’s:
• Sorry about losing Mandela speech, next semester, September 19th
• Next Sat., club officer training
• Workshop on copyright, fair use, logos, the whole process of copyright, liability, programming-legal counsel
• Summer arch starting-administration of Student Life have noticed Let’s Talk and communication workshops; Amy will be teaching a non credit class similar to Archer Center courses

Member:
• Luke-Mother’s and games room committee have a plan, one final meeting on March 1st, will present to the E-Board
• Conrad-Player’s has an evening performance the next two days; Greek Life and ROTC special
• Matt-Policies is beginning final review of procedural budgeting guidelines
• Jen-checking to see who got Co-term email
  o Must complete undergrad program completely before you can enroll in courses, changes to Graduate students not fifth year seniors
• Tommy-100 days is next Friday

Motion 8: 3713 room to be designated as general club storage & Business Operations committee be responsible for allocating space
Moved: Rasika, Seconded: Kay Sun

Questions on wording:
- Empty now, 55 sq. ft
- Used to be occupied by servers

Questions on merits:
- Give Biz Ops this ability just for this closet
- Why do they need this permission?
  - Biz Ops has been dealing with this space already
- Similar to storage space in the basement
- Permanently allocate? Needs to be changed
- Motion shouldn’t be heard for E-Board until recommendation is ready; blanket power to Biz Ops is necessarily agreed with
- Idea behind it: find clubs to move in and use the space; premature?
- Point: make a recommendation for the space
- Changes room from server storage to club storage
- Two options: explicitly spell out Biz ops will allocate a recommendation or take out part and change motion to make the room a storage space
- That space will be allocated per the storage policy-Matt
  - Club must reapply for space every year per the storage policy
- Confusion between the policies

Motion 9: Table Motion 8 until next week
Motion passes – overwhelming majority

Senate:
- Passed the activity fee
- Finished UAR
- Petition on the snow day fiasco; shouldn’t uncanceled classes
- Administrative side: Their policy is not to apologize for what happened, Deans would talk to professors if necessary, but didn’t send out an email saying all of this
- They didn’t realize the email had been sent out at 8 pm the day before, didn’t realize they had “uncancelled” classes; reviewing Inclement Weather policy

President:
- Field House, 5:30, Sat
- 8 am on Saturday for volunteering for other event in McNeill Room
- Tomorrow at 12:30 is Spirit Day picture on the steps
- Create video for today show to have Al Roker come to RPI
- T-shirts and hockey tickets at the end of the meeting
- Wear T-shirts for Freakout!

Motion 10: Move to close the meeting for Expense Forecasting
Motion passes
Motion 11: Let Cameron, Martha, and Paul into the closed meeting
Motion passes

Motion 12: Overturn Chip’s tabling of Matt Rand’s motion that all E-Board members must serve on two committees—one you pick and one the VP chooses for you
Motion fails
2-15-1

Motion 13: Open the meeting
Motion passes

Motion 14: E-Board delete Article 4, section 1 from the bylaws and replace with E-Board Members serving on two committees
Moved: Matt Rand, Seconded: Dan Rogers

Merits:
• For Senate, grads only have to serve on one committee because grad advisors have issues over it, so similar language here would be ideal
• E-Boarders already do a lot of things outside of E-Board, commitment to outsiders might seem a little scary
• Need to advertise committees better to outsiders
• Shannon agrees with appointing people to committees so that there isn’t a gap of members
• An extra committee isn’t much more of a commitment necessarily, but definitely could be a stressor in some cases
• Option 1: vote on motion, option 2: table Motion 14 for other plans, option 1 wins
• How to deal with subcommittees? Does not count as a second one
• Some people are better for some groups than others
• More clear definitions of the scopes for committees
• More people on committees means less work for each person, this will make committees better because of higher quality work and more people on the committee
• Appointing won’t necessarily improve productivity because people will be on committees they don’t want to be on
• Hard to get a lot of people in the room at one time
• We should know what each committee is doing and what is happening on each committee
• Problem of not staffing committees; need to fill those gaps, only way to do that is to appoint people
• Expect each other to do the work as leaders of the student body
• Senators and E-Boarders have different responsibilities; they function as different bodies. Working with SARPS, clubs, other events. Not just meetings

Motion 15: table motion 14 so policies can review it
• UAR is going to be rough in the future
• Why is this motion here?
  o It’s late, it’s the policies job to overview policies for the board to approve as a whole
  o Committee chairs must ask for help if they need it
• Because this is edited to the bylaws with multiple changes that could happen and we vote on multiple motions and pick one
Motion passes
14-2-1
Meeting adjourned
Chip Kirchner, President of the Union
Shannon Gillespie McComb, Vice President of the Union
Amanda Youmans, Graduate Rep
Conrad Mossi, Class of 2017 Rep / MAP Chair
Erica Lane, Class of 2018 Rep
Matthew Rand, Class of 2019 Rep / Policies Chair
Ananya Murali, Class of 2020 Rep
Ines Roman, Club/ICA Rep
Stephanie Kern-Allely, Club/ICA Rep
Kay Sun, Club/ICA Rep
Luke Kuprenas, Club/ICA Rep
Rasika Ekhallkar, Club/ICA Rep / BusOps Chair
Ciera Williams, Club/ICA Rep
Chris Hoskins, Club/ICA Rep
John Fantell, Member at Large
Anissa Choiniere, Member at Large
Caitlin Kennedy, Member at Large
Majken Rasmussen, Member at Large
Dan Rogers, UC Rep
Jen Church, GC Rep
Thomas Alappat, Senate E-Board Liaison

Guests (Please Print on Back)
<table>
<thead>
<tr>
<th>Cameron McCann</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha McElhiney</td>
<td></td>
</tr>
<tr>
<td>Vincent J. Davis</td>
<td></td>
</tr>
<tr>
<td>Ryan Morrisseau</td>
<td></td>
</tr>
<tr>
<td>Matt DiPaola</td>
<td></td>
</tr>
</tbody>
</table>
Rensselaer Union
Executive Board

Motion # 1

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the President of the Union's appointment of Majken Rasmussen as Secretary of the Executive Board.

So moved by:

[Signature]

Ciera Williams
Printed Name

Seconded by:

[Signature]

Conrad Moss
Printed Name

For Against Abstaining
13 0 1

Motion: Passes/Fails
Rensselaer Union
Executive Board

Motion # 2
Date: 2/16/17

I move that the Rensselaer Union Executive Board approve the cubing club for recognized status.

So moved by:

Caitlin Kennedy
Signature

Seconded by:

Matthew Pearl
Signature

For Against Abstaining
14 0 1

Caitlin Kennedy
Printed Name

Matthew Pearl
Printed Name

Motion: Passes/Fails
Motion # 3

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the following changes to the Executive Board Bylaws:

1. Change all references to official Union documents to be italicized.

2. In Article II, Section 2, remove the word “and” and add the phrase “...and appointed Officers.” To the end of the clause

3. In Article II, add Section 3 to read:

   3. No voting member of the Executive Board shall simultaneously hold a position on the Rensselaer Union Judicial Board, a voting position on the Rensselaer Union Student Senate, or an elected position on the Rensselaer Union Undergraduate Council.

4. In Article III, Section 3, add part d to read:

   d. Meet with Committee Chairs once per month to provide an update on committee work.

5. In Article III, add sections 5, 6, and 7 to read:

   5. The President of the Union shall serve as the Treasurer of the Executive Board.

   6. The President may, at their leisure, appoint other non-voting officers to assist with administering the business of the Executive Board.

   i. All non-voting officers of the Executive Board shall serve at the leisure of the President of the Union.
7. Officers who are not voting officers of the Executive Board shall regularly attend Executive Board meetings.

6. In Article V, Section 1, delete the phrase “once per semester” and add in its place “once per month during normal academic periods”.

7. In Article V, add Section 5 to read:

5. The Executive Board may open a closed meeting.

8. In Article VII, Section 6, delete the phrase “once per semester” and add in its place “once per month during normal academic periods”.

9. In Article VIII, Section 3, remove the word “either” and adding to part b “, or” and adding part c:

   a. Removing existing clauses and inserting new clauses in these bylaws simultaneously.

10. Change language to reflect gender neutrality.

So moved by:

Signature Matthew Rand
Printed Name

Seconded by:

Signature Stephanie Kern-Auley
Printed Name

For Against Abstaining

16 0 1

Motion: Passes Fails
Motion # 4

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the following changes to the Executive Board Bylaws in order to create the Communications and Outreach Committee:

In Article VII, add the following clauses after Clause 11, outlining the Union Programs and Activities Committee:

1. The Communication and Outreach committee shall be a standing committee of the Executive Board.
   a. It shall be responsible for maintaining the Executive Board website and online resources.
   b. It shall ensure all members of the Rensselaer Union have access to public Executive Board documents.
   c. It shall regularly inform the Rensselaer community of important ongoing discussion, decisions, and changes made by the Executive Board.
   d. It shall be responsible for planning and putting on events hosted by the Rensselaer Union Executive Board.

So moved by:

Matthew Rand
Signature
Printed Name

Seconded by:

Erica Lane
Signature
Printed Name

For Against Abstaining
14 2 2

Motion: Passes/Fails
Motion # 5

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the following changes to the Executive Board Bylaws to add to or change the purview of the following Committees:

Business Operations:

In Article VII, Section 9, add part d to read:

d. It shall oversee the facilities of the Rensselaer Union and recommend allocation of space within the Union to the Executive Board.

Policies:

In Article VII, Section 8, add parts d and e to read:

d. It shall review and approve the constitutions of all clubs operating with the Rensselaer Union.

e. It shall review any application by a club for funding as per the New Club Funding Policy and administer the club’s starter budget, pending approval of the Executive Board.

UPAC:

In Article VII, Section 11, add part d to read:

   d. It shall establish a standing Grand Marshal Week planning subcommittee responsible for the planning and implementation of all activities that are not directly connected with elections during Grand Marshal Week.

In Article VII, Section 11, remove parts b and c and add the following parts b and c to read:
b. It shall be the primary operator of Union resources facilities.

c. It shall establish subcommittees to better maintain and utilize specific facilities and resources with regards to their programming activities.

   i. Each subcommittee shall be chaired by a person or persons elected from its membership.

   ii. The chair(s) of each subcommittee or his/her duly appointed representatives shall be an officer of the committee.

So moved by:

Matthew Rand
Printed Name

Seconded by:

Jennifer Church
Printed Name

For Against Abstaining
14 0 4

Motion: Passes/Fails
Rensselaer Union
Executive Board

Motion #6

Date: 2/16/17

I move that the Rensselaer Union Executive Board approve the use of $30,000 from the facility reserve to renovate the Publication's Suite, in order to expand the three offices (rooms 3324, 3332, and 3314) and remove room 3320, and 3314 and replace room 3324, the Central Conference Room, over Summer 2017.

So moved by:

Shannon Gillespie Marks
Signature

Shannon Gillespie McComb
Printed Name

Seconded by:

Signature

Ciera Williams
Printed Name

For Against Abstaining

Motion: Passes/Fails
Motion # 7

Date: 02/16/17

I move that the Rensselaer Union Executive Board tables discussion on the sixth motion of the night until plans for renovation can be discussed thoroughly by the Business Operations Committee.

So moved by: [Signature]  John Fantell  
Printed Name

Seconded by: [Signature]  Matthew Rod
Printed Name

For  Against  Abstaining
15  1  2

Motion: Passes/Fails
Rensselaer Union
Executive Board

Motion # 14
Date: 2/16/2017

I move that the Rensselaer Union Executive Board delete Article IV.

Section I. From the Executive Board Bylaws add and replace with the following:

1. Each Executive Board Representative shall serve on two committees: one to be selected by the Representative, and one to be appointed by the Vice President.

a. Committee chairs shall be allowed to serve on a second committee of their choice.

2/16/12
b. The President shall determine if a Representative has fulfilled this requirement.

c. Graduate representatives need only serve on a chair one committee

So moved by:

Signature

Matthew Read
Printed Name

Seconded by:

Signature

Daniel Rogers
Printed Name

For Against Abstaining

Motion: Passes/Fails