

Rensselaer Union Executive Board Meeting Minutes 2/16/17

Motion 1: Move to approve Majken Rasmussen as secretary of E-Board

Motion passes

13-0-1

Cubing Club Recommendation

- Want to become Union recognized
- Past history:
 - Doing this for a few years already, combined with an older club
 - Hosted rez hall events, NRB events, fun sessions
 - Never got to be official, membership went way down, then new people have joined and club has begun again
 - Consistent attendance of 14/15 people
 - Been meeting in '09 lounge
 - Want to grow the club base, be able to book a room to hold meetings, gain more awareness, host more events on campus
 - Fairly large mailing list, club has been growing
 - Cubing competition on campus-one goal & must be recognized in order to do so
- Questions
 - None

Motion 2: move for E-Board to approve the cubing club for recognized status

Motion passes

14-0-1

Update to E-Board bylaws

Brought by the Policies Committee

Motion 3: Minor updates/Procedural changes for the E-Board bylaws & updates due to Senate bylaws updates

Edited to include changing all terminology to reflect gender neutrality

Moved: Matt Rand, Seconded: Stephanie

Questions on merits:

- The board may open a closed meeting or the board may vote to open a closed meeting?
 - Open & close with a 2/3 vote? General consensus
 - Maybe a lower threshold to open the meeting because we are open bodies
 - decided on majority

Part 7 now reads: Executive Board may vote to open a closed meeting

Motion passes

16-0-1

Motion 4: To create a new communications and outreach committee of the RU Executive Board

Moved: Matt Rand, Seconded: Erica Lane

Questions on wording:

- does it matter E-Board doesn't have an individual website? Could be changed to webpage if necessary; not necessary

Questions on merits:

- How is it different than SGC?
 - SGC hasn't been as functional as it could be, larger purview
 - No E-Boarders on the committee, need more members in attendance
 - Ability to choose what committees to be on, so not enough people in attendance at some committees; people need to be held accountable for committee work
 - Duties for both groups of communication need to be split up, too much work for one committee
- Another discussion point: Upping committee requirement for E-Board?
- The job is a lot, these are only three duties that SGC has to do for Senate and E-Board on top of other duties (forums, etc.)
- Maybe doesn't belong here, reform what is currently in place?
 - Ideally one communications group for each, and officers communicate with each other
 - People wouldn't help out as needed for SGC, taking initiative to make own committee communicates that SGC isn't functional like it should be
- Trouble distinguishing between E-board and Senate; important that there is an E-Board committee to keep website updated, student outreach
- Could Vice-chair of Senate and VP E-board be members and help encourage other members to attend/be held accountable?
 - Too much work for the VP E-Board and Vice-chair of Senate?
 - Co-chairs, one on Senate and one on E-Board, another source of communication between two bodies would be good
 - Just make them be members, not chairs of committee
- How much work of the SGC would this alleviate?
 - Jen (previous SGC Chair)-SGC was really Senate focused, would release minutes, moderator and admin for Stu Gov website
 - Maybe 30/40% of what chairs of SGC have had to do previously
 - Would have to meet with each committee to see what's going on for E-Board
 - Increase some work for E-Board but not much is being done for E-Board yet
 - SGC did hold meetings with committee chairs
- SGC needs to be looked at-shouldn't have to make posters for each committee
- Would be nice to have a committee to aid staff in planning E-Board events, makes it more student run
 - Yes, good thing to add to this committee

Edited to include planning and putting on events held by the Rensselaer Union Executive Board

- Something to give to the next GM/PU?
- Even if it doesn't make it through Senate, it does send a message that things need to pick up & SGC needs to be redone if this does not pass
- Tommy should be the advocate for E-Board, each group's responsibility to talk to the other as necessary

- Send recommendations for Senate to Chip

Motion passes

14-2-2

Motion 5: Changing the purview of committees: Business Operations, Policies, UPAC; moves GM week to UPAC

- Biz Ops can recommend allocation of space
- Policies: review applications for club funding & constitutions
- UPAC: establish GM week committee
 - Primary operator of Union resources
 - Create subcommittees

Moved: Matt Rand, Seconded: Jen Church

Questions on Wording

- Make gender neutral from earlier vote?

Motion passes

14-0-4

New bylaws!

Veterans Lounge, next steps

- Last time: decided to create one, what can be the situations in the long term and the short term?

Motion 6: approve \$30,000 from Facilities reserves to renovate the Publications Suite rooms (3324, 3322, 3314, 3320) over Summer 2017

Moved: Shannon Gillepsie McComb, seconded: Ciera Williams

Questions on wording:

- Construction begin in Summer 2017?
- Renovation estimated to take a month

Merits:

- Possible to renovate some Poly space?
- Club okay with this? Okay to lose conference room?
 - Basically been used as storage space, not a conference room & not necessary
- Square footage would increase, S&W increase(245ish), transit increase (200ish)
 - Walls to be moved around-knock Server room walls for the Poly
 - Think about what clubs will be in what rooms in a later time
- Lots of code issues to do Poly renovations, cannot add a door in that space
- Money is okay to take?
 - Martha-same thing when E-Board updated tables and chairs, should do out of reserve account because of timing of renovation & Fiscal Years
 - Done before Fiscal year ends, should be out of reserves, or out of just Facilities budget if timing is known
- Knocking out the two walls, extending them, adding doors
- Further investigation into the plan?

- Rough plan, get a more firm quota from builders, especially if over Fiscal years, make sure all is on the same page,
 - Can be done with \$30,000-builders confirmed
- Business Operations committee looked over this?
 - Not yet
- RPI Builders do this so do not need another quote
- Martha- get a quote in writing before approving
- Table motion and send to the Business operations committee?

Motion 7: Table Motion 6 until can be appropriately reviewed by the Business Operations committee

Motion passes

15-1-2

- Next time, discussion on what to do with the Vets Lounge; different options for clubs, renovations, etc.
- Can we have student vets at the meeting? Be mindful of questions
 - Yes!
- Renovations are just to renovate Publications Suite
- What offices are part of Publications suite?
 - Conference room, back room for Poly, Transit, S&W, NOT Poly's main office

Reports:

Director's:

- Sorry about losing Mandela speech, next semester, September 19th
- Next Sat., club officer training
- Workshop on copyright, fair use, logos, the whole process of copyright, liability, programming-legal counsel
- Summer arch starting-administration of Student Life have noticed Let's Talk and communication workshops; Amy will be teaching a non credit class similar to Archer Center courses

Member:

- Luke-Mother's and games room committee have a plan, one final meeting on March 1st, will present to the E-Board
- Conrad-Player's has an evening performance the next two days; Greek Life and ROTC special
- Matt-Policies is beginning final review of procedural budgeting guidelines
- Jen-checking to see who got Co-term email
 - Must complete undergrad program completely before you can enroll in courses, changes to Graduate students not fifth year seniors
- Tommy-100 days is next Friday

Motion 8: 3713 room to be designated as general club storage & Business Operations committee be responsible for allocating space

Moved: Rasika, Seconded: Kay Sun

Questions on wording:

- Empty now, 55 sq. ft
- Used to be occupied by servers

Questions on merits:

- Give Biz Ops this ability just for this closet
- Why do they need this permission?
 - Biz Ops has been dealing with this space already
- Similar to storage space in the basement
- Permanently allocate? Needs to be changed
- Motion shouldn't be heard for E-Board until recommendation is ready; blanket power to Biz Ops is necessarily agreed with
- Idea behind it: find clubs to move in and use the space; premature?
- Point: make a recommendation for the space
- Changes room from server storage to club storage
- Two options: explicitly spell out Biz ops will allocate a recommendation or take out part and change motion to make the room a storage space
- That space will be allocated per the storage policy-Matt
 - Club must reapply for space every year per the storage policy
- Confusion between the policies

Motion 9: Table Motion 8 until next week

Motion passes – overwhelming majority

Senate:

- Passed the activity fee
- Finished UAR
- Petition on the snow day fiasco; shouldn't uncancel classes
- Administrative side: Their policy is not to apologize for what happened, Deans would talk to professors if necessary, but didn't send out an email saying all of this
- They didn't realize the email had been sent out at 8 pm the day before, didn't realize they had "uncancelled" classes; reviewing Inclement Weather policy

President:

- Field House, 5:30, Sat
- 8 am on Saturday for volunteering for other event in McNeill Room
- Tomorrow at 12:30 is Spirit Day picture on the steps
- Create video for today show to have Al Roker come to RPI
- T-shirts and hockey tickets at the end of the meeting
- Wear T-shirts for Freakout!

Motion 10: Move to close the meeting for Expense Forecasting

Motion passes

Motion 11: Let Cameron, Martha, and Paul into the closed meeting

Motion passes

Motion 12: Overturn Chip's tabling of Matt Rand's motion that all E-Board members must serve on two committees-one you pick and one the VP chooses for you

Motion fails

2-15-1

Motion 13: Open the meeting

Motion passes

Motion 14: E-Board delete Article 4, section 1 from the bylaws and replace with E-Board Members serving on two committees

Moved: Matt Rand, Seconded: Dan Rogers

Merits:

- For Senate, grads only have to serve on one committee because grad advisors have issues over it, so similar language here would be ideal
- E-Boarders already do a lot of things outside of E-Board, commitment to outsiders might seem a little scary
- Need to advertise committees better to outsiders
- Shannon agrees with appointing people to committees so that there isn't a gap of members
- An extra committee isn't much more of a commitment necessarily, but definitely could be a stressor in some cases
- Option 1: vote on motion, option 2: table Motion 14 for other plans, option 1 wins
- How to deal with subcommittees? Does not count as a second one
- Some people are better for some groups than others
- More clear definitions of the scopes for committees
- More people on committees means less work for each person, this will make committees better because of higher quality work and more people on the committee
- Appointing won't necessarily improve productivity because people will be on committees they don't want to be on
- Hard to get a lot of people in the room at one time
- We should know what each committee is doing and what is happening on each committee
- Problem of not staffing committees; need to fill those gaps, only way to do that is to appoint people
- Expect each other to do the work as leaders of the student body
- Senators and E-Boarders have different responsibilities; they function as different bodies. Working with SARPS, clubs, other events. Not just meetings

Motion 15: table motion 14 so policies can review it

- UAR is going to be rough in the future
- Why is this motion here?
 - It's late, it's the policies job to overview policies for the board to approve as a whole
 - Committee chairs must ask for help if they need it

- Because this is edited to the bylaws with multiple changes that could happen and we vote on multiple motions and pick one

Motion passes

14-2-1

Meeting adjourned

Rensselaer Union
Executive Board

Attendance
2-16-17
Date

Chip Kirchner, President of the Union



Shannon Gillespie McComb, Vice President of the Union

Shannon Gillespie McComb¹

Amanda Youmans, Graduate Rep

Amanda Youmans

Conrad Mossi, Class of 2017 Rep / MAP Chair

Conrad Mossi

Erica Lane, Class of 2018 Rep

Erica A Lane

Matthew Rand, Class of 2019 Rep / Policies Chair

~~Matthew Rand~~

Ananya Murali, Class of 2020 Rep

Ananya Murali

Ines Roman, Club/ICA Rep

Stephanie Kern-Allely, Club/ICA Rep

Stephanie

Kay Sun, Club/ICA Rep

Kay Sun

Luke Kuprenas, Club/ICA Rep

Luke Kuprenas

Rasika Ekhalikar, Club/ICA Rep / BusOps Chair

Rasika Ekhalikar

Ciera Williams, Club/ICA Rep

~~Ciera Williams~~

Chris Hoskins, Club/ICA Rep

Chris Hoskins

John Fantell, Member at Large

~~John Fantell~~

Anissa Choiniere, Member at Large

Caitlin Kennedy, Member at Large

Caitlin Kennedy

Majken Rasmussen, Member at Large

Majken Rasmussen

Dan Rogers, UC Rep

Here

Jen Church, GC Rep

Jen Church

Thomas Alappat, Senate E-Board Liason

Here

Rensselaer Union
Executive Board

Guests

Cameron McKean	Jackie	
Martha McElligott		
Winnant J. Putno		
Ryan Morrison		
Matt DiPalma		



Motion # 1

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the President of the Union's appointment of Majken Rasmussen as Secretary of the Executive Board.

So moved by:

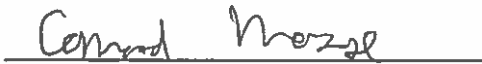


Signature

Ciera Williams

Printed Name

Seconded by:



Signature

Conrad Moss

Printed Name

For	Against	Abstaining
13	0	1

Motion: Passes/Fails



Rensselaer Union
Executive Board

Motion # 2

Date: 2/16/17

I move that the Rensselaer Union Executive Board approve the
clubing club for recognized status.

So moved by:

Caitlin Kennedy
Signature

Caitlin Kennedy
Printed Name

Seconded by:

Matthew Rand
Signature

Matthew Rand
Printed Name

For Against Abstaining
14 0 1

Motion: Passes/Fails





Motion # ~~12~~³

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the following changes to the Executive Board Bylaws:

1. Change all references to official Union documents to be italicized.
2. In Article II, Section 2, remove the word "and" and add the phrase ", and appointed Officers." To the end of the clause
3. In Article II, add Section 3 to read:
 3. No voting member of the Executive Board shall simultaneously hold a position on the Rensselaer Union Judicial Board, a voting position on the Rensselaer Union Student Senate, or an elected position on the Rensselaer Union Undergraduate Council.
4. In Article III, Section 3, add part d to read:
 - d. Meet with Committee Chairs once per month to provide an update on committee work.
5. In Article III, add sections 5, 6, and 7 to read:
 5. The President of the Union shall serve as the Treasurer of the Executive Board.
 6. The President may, at their leisure, appoint other non-voting officers to assist with administering the business of the Executive Board.
 - i. All non-voting officers of the Executive Board shall serve at the leisure of the President of the Union.



Rensselaer Union
Executive Board

7. Officers who are not voting officers of the Executive Board shall regularly attend Executive Board meetings.
6. In Article V, Section 1, delete the phrase "once per semester" and add in its place "once per month during normal academic periods".
7. In Article V, add Section 5 to read:
 5. The Executive Board may open a closed meeting. *vote to SKA 2/16/17*
8. In Article VII, Section 6, delete the phrase "once per semester" and add in its place "once per month during normal academic periods".
9. In Article VIII, Section 3, remove the word "either" and adding to part b " , or" and adding part c:
 - a. Removing existing clauses and inserting new clauses in these bylaws simultaneously.
10. *Change language to reflect gender neutrality.* *SKA 2/16/17*

So moved by:

Matthew Rand
Signature

Matthew Rand
Printed Name

Seconded by:

Stephanie Kern-Alley
Signature

Stephanie Kern-Alley
Printed Name

For Against Abstaining
16 0 1

Motion: Passes / Fails



Motion # 4

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the following changes to the Executive Board Bylaws in order to create the Communications and Outreach Committee:

In Article VII, add the following clauses after Clause 11, outlining the Union Programs and Activities Committee:

1. The Communication and Outreach committee shall be a standing committee of the Executive Board.
 - a. It shall be responsible for maintaining the Executive Board website and online resources.
 - b. It shall ensure all members of the Rensselaer Union have access to public Executive Board documents.
 - c. It shall regularly inform the Rensselaer community of important ongoing discussion, decisions, and changes made by the Executive Board.
 - d. *It shall be responsible for planning and putting on events hosted by the Rensselaer Union Executive Board.*

MR
2/16/17

EAL
2/16/17

So moved by:

Matthew Rand
Signature

Matthew Rand
Printed Name

Seconded by:

Erica Lane
Signature

Erica Lane
Printed Name

For	Against	Abstaining
14	2	2

Motion: Passes/Fails





Motion # 5

Date: 2/16/2017

I move that the Rensselaer Union Executive Board approve the following changes to the Executive Board Bylaws to add to or change the purview of the following Committees:

Business Operations:

In Article VII, Section 9, add part d to read:

d. It shall oversee the facilities of the Rensselaer Union and recommend allocation of space within the Union to the Executive Board.

Policies:

In Article VII, Section 8, add parts d and e to read:

d. It shall review and approve the constitutions of all clubs operating with the Rensselaer Union.

e. It shall review any application by a club for funding as per the *New Club Funding Policy* and administer the club's starter budget, pending approval of the Executive Board.

UPAC:

In Article VII, Section 11, add part d to read:

d. It shall establish a standing Grand Marshal Week planning subcommittee responsible for the planning and implementation of all activities that are not directly connected with elections during Grand Marshal Week.

In Article VII, Section 11, remove parts b and c and add the following parts b and c to read:



- b. It shall be the primary operator of Union resources facilities.
- c. It shall establish subcommittees to better maintain and utilize specific facilities and resources with regards to their programming activities.
 - i. Each subcommittee shall be chaired by a person or persons elected from its membership.
 - ii. The chair(s) of each subcommittee or his/her duly appointed representatives shall be an officer of the committee.

So moved by:

Matthew Rand
Signature

Matthew Rand
Printed Name

Seconded by:

Jennifer Church
Signature

Jennifer Church
Printed Name

For	Against	Abstaining
14	0	4

Motion: 3 Passes/Fails

Rensselaer Union
Executive Board

Tabled
to be reviewed
by Business Operations

Motion # 6

Date: 2/16/17

I move that the Rensselaer Union Executive Board approve the use of
\$30,000 from the facility reserve to renovate
the Publication's Suite, in order to expand ^{over} ~~space~~ ^{space} ~~room~~
the ~~three offices~~ (rooms 3324, 3332, 3314, ~~and~~ ³³²⁰)
in order to expand rooms 3320,
and 3314 and remove room 3324, the
central conference room, over summer 2017

So moved by:

Shannon Gillespie McComb
Signature

Shannon Gillespie McComb
Printed Name

Seconded by:

[Signature]
Signature

Ciera Williams
Printed Name

For Against Abstaining

Motion: **Passes/Fails**

100



Rensselaer Union
Executive Board

Motion # 7

Date: 02/16/17

I move that the Rensselaer Union Executive Board tables discussion
on the sixth motion of the night until
* plans for renovation can be
discussed thoroughly by the
Business operations committee.

So moved by:


Signature

John Fantelli

Printed Name

Seconded by:


Signature

Matthew Rond

Printed Name

For	Against	Abstaining
15	1	2

Motion: Passes/Fails

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business and for the protection of the interests of all parties involved.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It provides a detailed description of the procedures followed and the results obtained from the study.

Rensselaer Union
Executive Board

Motion to table
UNTIL reviewed by policies
Committee

14-2-1

Motion # 14

Date: 2/16/2017

I move that the Rensselaer Union Executive Board delete Article IV,
Section I From the Executive Board Bylaws and
replace with the following:

1. Each Executive Board Representative shall serve
on two committees: one to be selected by the
Representative, and one to be appointed by the Vice President.

a. Committee chairs shall be allowed to serve
on a second committee of their choice.

^{2/16/17}
MEC
b. The President shall determine if a Representative
has fulfilled this requirement.

DR
c. Graduate representatives need only serve on or
chair one committee

So moved by:

Matthew Rand

Signature

Matthew Rand

Printed Name

Seconded by:

Daniel Rogers

Signature

Daniel Rogers

Printed Name

For Against Abstaining

Motion: **Passes/Fails**

Handwritten notes at the top left of the page, including the number '25-01' and some illegible characters.

