

Rensselaer Union
Executive Board

Attendance
10/6/2016
Date

Chip Kirchner, President of the Union

Shannon Gillespie McComb, Vice President of the Union

Amanda Youmans, Graduate Rep

Conrad Mossi, Class of 2017 Rep / MAP Chair

Erica Lane, Class of 2018 Rep

Matthew Rand, Class of 2019 Rep / Policies Chair

Ananya Murali, Class of 2020 Rep

Ines Roman, Club/ICA Rep

Stephanie Kern-Allely, Club/ICA Rep

Kay Sun, Club/ICA Rep

Luke Kuprenas, Club/ICA Rep

Rasika Ekhalikar, Club/ICA Rep / BusOps Chair

Ciera Williams, Club/ICA Rep

Chris Hoskins, Club/ICA Rep

Donna Grace Moleta, Secretary / Member at Large

Ida Etemadi, Member at Large

John Fantell, Member at Large

Anissa Chioniere, Member at Large

Caitlin Kennedy, New Club Financial Advisor

Majken Rasmussen, Club Financial Advisor

Dan Rogers, UC Rep

Jen Church, GC Rep

Thomas Alappat, Senate E-Board Liason

Shannon Gillespie McComb

Amanda Youmans

Conrad F. Mossi

Erica Lane

Matthew Rand

Ananya Murali

Ines Roman

Stephanie Kern-Allely

Kay Sun

Luke Kuprenas

Rasika Ekhalikar

Ciera Williams

Chris Hoskins

Donna Grace Moleta

Ida Etemadi

John Fantell

Anissa Chioniere

Caitlin Kennedy

Majken Rasmussen

Dan Rogers

Jen Church

Thomas Alappat

guests on back :-)

Rensselaer Union
Executive Board

Agenda
October 6th, 2016

1. Roll Call @ 8:00 PM
2. Welcome
3. Presentations
 - a. RPI Interplanetary Society (new club) – 8:05PM
 - b. Protected Class Policy (Policies Committee) – 8:15PM
 - c. Destination Imagination (budget recommendation) – 8:45PM
4. Reports:
 - a. Director's Report
 - b. Senate Report
 - c. President's Report
 - d. Member Reports

Contingencies FY17 Beginning Balance \$32,500
Contingencies FY17 current balance \$29,783.65

Contingencies FY16 Beginning Balance \$32,500
Contingencies FY16 this week \$22,138

RENSSELAER UNION NEW CLUB EVALUATION

1. Club Information

- a. Club Name: RPI Interplanetary
- b. Club Contact Name: Edrick Drachenberg
- c. Club Contact's Position, if applicable: President
- d. Phone Number: (619) 638-4851
- e. RPI Email Address: drache@rpi.edu

2. Purpose Statement - In 2-3 sentences, using 3rd person, describe your club's purpose and the benefits to those who join the club and to the Union as a whole:

RPI Interplanetary would allow exposure into the space industry which allows for class decisions to be more fluid for many students. It promotes the decision making process in deciding what a student would like to do once they graduate. Research output by the club will also allow for better opportunity in attaining a job upon graduation, and increases the reputation of RPI in the eyes of employers due to research output.

3. What are the goals of your organization? What annual or one time activities will you hold/have you held to reach these goals?

The goals of club include producing meaningful research in field of the Space Industry. Annual activities would include participation in NASA's Revolutionary Aerospace Systems Concepts Academic Linkage (RASC-AL) competition, and AIAA conferences. These have been held, and will be held. Workshops for research and coding for orbital mechanics will be held.

4. What unique opportunities can your club to bring to campus?

The research competition, and conference presentation skills will be presented. And upon conversation with professors, a streamlined systems for undergraduate research projects will be established, as most current members have undergraduate research projects of their own.

5. Has your club held an event that was open to the entire campus?

All of our meetings, and a research symposium on the last day of classes.

6. Please attach three meeting assessments (or email to policies@union.rpi.edu)

- a. Assessments should include:
 - i. Date of meeting
 - ii. Number attending
 - iii. Location/time
 - iv. Meeting Minutes
 - v. How did you advertise?
 - vi. Personal evaluation of the meeting's successfulness

7. Which category would best describe your club?

a. <i>Academic or Professional</i>	b. Campus Programming
c. Club Sports	d. Greek Life
e. Hobby or Special Interest	f. Multicultural
g. Recreation & Fitness	h. Religious
i. Service & Volunteerism	Visual or Performing Arts
j. Other:	

8. What is the membership of your club? What are the class years of the club's members?

Graduate Members: Chris Morrison

Class of 2016: Michael Ishida

Class of 2017: Edrick Drachenberg, David Harris, Zack Kaplan, Dana Stevens, Jojo DiMichele, Jackson Lyons.

9. Who are the leaders/officers of your club and what are their responsibilities?

Current leaders include Edrick Drachenberg and Chris Morrison. They are accountable for holding meetings and helping people with the questions that they have and helping to further the research that is generated, while they themselves conduct research as well. They also seek out research competitions, conferences, and job opportunities for the membership to participate in.

10. How will you grow and retain your club's membership?

The club currently has people that are vehemently seeking to join and help the organization, but were not able to be incorporated due to the fact that most of the membership was participating in an American Institute of Aeronautics and Astronautics conference at WPI, and the meetings were being catered to the development of better research techniques for each individual participating. In order to gain membership, there would be semesterly participation in the career fair, an undergraduate space research symposium at the end of the year showcasing the work done in the course of the year (this year included), and workshops in the applicable programming methods and research methods, including how to dissect a paper, matlab, Satallite Tool Kit, MCNP, and more, as people with the skills are joining and willing to teach.

11. Why are you pursuing recognition?

Recognition is being pursued in order to make the ability to do research for space technology available to all students on campus. It is so that RPI and its students can grow in reputation and be able to attain the jobs that they want. The reason for pursuing recognition is to expand the name of the institute, and make it greater in the eyes of the space industry.

12. Are you affiliated with an off-campus or national organization?

This club is not affiliated with any other organization as of yet.

13. Does your club intend to request a budget in the future? If so, what things would be requested (instructors, equipment, rental fees, etc.) Please be aware that recognition must be granted a semester in advance of a request for a budget.

A budget may be requested for travel expenses due to competitions or conferences in the distant future, depending on the number of individuals travelling, a budget may also be requested for the licensing of computer programs and software that may not be already provided by the school.

Lastly a food budget may be requested. None of these budget requests are definite, and many may not even be required, these are just possibilities.

Rensselaer Union
Executive Board

Policies Committee

RPI Interplanetary Recommendation

Club Contact: Edrick Drachenberg, edrickdrachenberg@gmail.com, (619) 638-4851
Policies Committee Representative: John C. Fantell, fantej@rpi.edu, (732) 770-9515

Club Purpose: The purpose of the RPI Interplanetary is to promote the research culture of the RPI, an institute dedicated to research. This club will compete in NASA's Revolutionary Aerospace Systems Concepts Academic Linkage (RASC-AL) competition. When competition season is over members will continue to conduct research, and several members will have the option present their research at various science symposia/conferences.

Membership: Edrick Drachenberg (President), 8 other members with positions to be determined

9 regular members (Class of 2016 - 1 members, Class of 2017 -7 members, Class of 2017 - 0 members, Class of 2018 - 0 members, 1-Grad members)

There is a couple of freshmen that are interested but due to conference presentations by older members, were not able to regularly attend meetings.

The club intends to URP Research Journal, as many of our members are publishing there, to attract new members. In addition, the club will host a research symposium at the end of the semester to attract new members.

Club Operations: RASC-AL competition, and AIAA Conference presentations in WPI. Various competitions, presentations, fund raisers, and symposia to present research.

Risk Management: There are no known potential risks associated with RPI Interplanetary.

Future Budget: The RPI Interplanetary will not be seeking a budget for current fiscal year.

Summary: RPI Interplanetary is one of the first research oriented clubs on campus to be open to all students. Club members collaborate on research research projects throughout the year and showcase their projects at various science symposia. Aside from enhancing research skills, the club provides its members with exposure to the Space Industry, something that many RPI students have longed for.

Recommendation: It is the recommendation of the Policies Committee that the Executive Board approve the RPI Interplanetary as a Union Recognized Club.

Rensselaer Union
Executive Board

Policies Committee

Approved: 6-0-2, September 28, 2016

Present: Matthew Rand (Chair), Luke Kuprenas, Ciera Williams, Conrad Mossi, Ananya Moreli, Stephanie Kern-Allely, Kay Sun, Keegan Caraway

Absent: Sarah Murgia, Erica Lanc, Dan Rogers

Rensselaer Union
Executive Board

Protected Class Policy

This document outlines special concessions that groups of students who are members of a protected class are allowed when creating a club directly related to their protected status. These concessions can also be applied to a pre-existing club. These students must be a federally protected class, outlined by the *Civil Rights Act of 1964*, in order to qualify for these privileges, and must be approved on a case-by-case basis by the Executive Board Policies Committee. In order to help protect our students' identities, we allow clubs that act as affinity groups for a protected class or classes allowances that other clubs are not.

Groups of students who wish to form clubs that act as affinity groups for their protected identity will be allowed the following deviations from normal Rensselaer Union practices:

1. Clubs that fall under this designation will not have to submit a roster of the names and Rensselaer Identification Numbers (RIN) of their members.
 - a. In order to protect the identities of those involved and ensure a safe environment for their club to operate in, a formal roster will not need to be kept.
 - b. All club officers, as defined in the group's constitution, will need to submit their names and contact information for internal use only. This information will be accessible by the Union Administrative Staff and the Executive Board.
 - c. Instead of a roster, each club will be required to inform the Board of how many total students are active members and how many students there are from each class year.
 - d. At the request of the Executive Board by means of a motion, the club must be able to provide a roster of the names, first and last, of all of the members of the club to the Director of Student Activities. This list will be kept securely in the Rensselaer Union Administrative Office.

Any club created for a protected class may be allowed the above deviations from normal Union policy. The club will primarily act as an affinity group in order to ensure the anonymity and safety of members while operating.

It is important to note that any Affiliated Club may restrict membership, under reasonable circumstances, to their group. This is a privilege outlined in the Rensselaer Union *New Club Classifications* policy that is afforded to all Affiliated Clubs and would be afforded to any affinity group that wishes to become Affiliated.

Rensselaer Union
Executive Board

Policies Committee

September 28th, 2016

The Policies Committee recommends the adoption of the attached *Protected Class Policy*.

Vote: 5-0-1

Present:

Matthew Rand, Ciera Williams, Keegan Caraway, Luke Kuprenas, Ananya Moreli,
Stephanie Kern-Allely

Absent:

Chip Kirchner, Erica Lane, Sarah Murgia, Dan Rogers, John Fantell, Amy Corron (Non-Voting)

Rensselaer Union
Executive Board

Motion # 3

Date: 10/6/16

I move that the Rensselaer Union Executive Board approve the use
of \$530 from FY 17 Contingencies to
fund Destination Imagination's budget
as listed in CMS.

So moved by:

Conrad Mose
Signature

Conrad Mose
Printed Name

Seconded by:

Ananya Murali
Signature

Ananya Murali
Printed Name

For ~~17~~ 18 Against 0 Abstaining ~~0~~ 1

Motion: Passes/Fails

Rensselaer Union
Executive Board

Motion # 2

Date: 10/6/16

I move that the Rensselaer Union Executive Board approve the Protected
Class Policy with ~~the~~ amendments as attached
to this motion.

So moved by:

Matthew C Rand
Signature

Matthew C Rand
Printed Name

Seconded by:

Erica Lane
Signature

Erica Lane
Printed Name

For	Against	Abstaining
18	0	1

Motion: Passes/Fails

Rensselaer Union
Executive Board

Protected Class Policy

This document outlines special concessions that groups of students who are members of a protected class are allowed when creating a club directly related to their protected status. These concessions can also be applied to a pre-existing club. These students must be a federally protected class, outlined by the *Civil Rights Act of 1964*, in order to qualify for these privileges, and must be approved on a case-by-case basis by the Executive Board Policies Committee. In order to help protect our students' identities, we allow clubs that act as affinity groups for a protected class or classes allowances that other clubs are not.

Groups of students who wish to form clubs that act as affinity groups for their protected identity will be allowed the following deviations from normal Rensselaer Union practices:

1. Clubs that fall under this designation will not have to submit a roster of the names and Rensselaer Identification Numbers (RIN) of their members.

- a. In order to protect the identities of those involved and ensure a safe environment for their club to operate in, a formal roster will not need to be kept. *MR 10.6.16*
on file with the
- b. All club officers, as defined in the group's constitution, will need to submit their names and contact information for internal use only. This information will be accessible by the Union Administrative Staff and the Executive Board. *Rensselaer Union Administrative Staff.*
- c. Instead of a roster, each club will be required to inform the Board of how many total students are active members and how many students there are from each class year. *MR 10.6.16*
- d. At the request of the Executive Board by means of a motion, the club must be able to provide a roster of the names, first and last, of all of the members of the club to the Director of Student Activities. This list will be kept securely in the Rensselaer Union Administrative Office. *EL 10.6.16*

~~A roster of names will still need to be kept by club officers~~

Any club created for a protected class may be allowed the above deviations from normal Union policy. The club will primarily act as an affinity group in order to ensure the anonymity and safety of members while operating. *at all times*

It is important to note that any Affiliated Club may restrict membership, under reasonable circumstances, to their group. This is a privilege outlined in the Rensselaer Union *New Club Classifications* policy that is afforded to all Affiliated Clubs and would be afforded to any affinity group that wishes to become Affiliated.

Rensselaer Union
Executive Board

Policies Committee

September 28th, 2016

The Policies Committee recommends the adoption of the attached *Protected Class Policy*.

Vote: 5-0-1

Present:

Matthew Rand, Ciera Williams, Keegan Caraway, Luke Kuprenas, Ananya Moreli,
Stephanie Kern-Allely

Absent:

Chip Kirchner, Erica Lane, Sarah Murgia, Dan Rogers, John Fantell, Amy Corron (Non-Voting)

- RPI Interplanetary Society (new club)
 - o premise: generate cutting edge research and design for space applications
 - example: designed a spacecraft for Martian exploration
 - o provide multi-disciplinary design experience (RPI has been lacking) to anyone interested that should have been here from the beginning
 - o even tho this is aimed twds space exploration, there is a need for many majors' expertise (not just aero and physics)
 - o how many members do you currently have, class demographics? Mostly aero engrs, computer science, phys, mche; 24-30 members show up; mostly sophomores, juniors
 - o what are you asking for? what is your connection to SoE? why not affiliate w. them first and foremost before going to union?
 - being affiliated w. SoE hasn't been explored in-depth, but dual affiliation would benefit the org in order to entice more majors than are in MANE dept. moreover, SoE dept has no resources by way of space, so affiliation would contribute little in terms of faculty advisors, etc. union affiliation will allow easier recruitment processes.
 - o what is this about competition? Research for competition that's typically put on by aero companies/associates (rn, AIAA)
 - o opinion: research should be something institute pays for, not RU. moreover, advisors from many depts (science, engr, etc)
 - response: not seeking a budget.
 - o we can't approve that they're a club b.c they didn't submit a constitution
 - o opinon: we can approve them as a recognised club even tho they are currently seeking no budget. eboard has no obligation to even give a recognised club a budget sooo. moreover, more emphasis on the fact that recognition is being sought mostly for marketing, publicity, and recruitment.
 - o discussion tabled until next week when the board has had sufficient time to examine budget
- PU reminder: queue and discussion rules are A Thing™; fairness, respect, and ability to communicate and compromise when necessary are expectations for and from the board, so pls live up to them
- Protected Class Policy
 - o took out the provision that allowed clubs that invoked the PCP to restrict membership, however a new reminder is added that Affiliated Clubs may restrict membership
 - o new clause that by means of a motion, club must be able to supply a roster of names (first and last) of all members of club to Director of Student Activities
 - o changed every mention of "support group" to "affinity group," which is simply a group of ppl brought together by common interest
 - o entire policy is based off of how RPA is currently allowed to operate and is merely a formalization of the policy
 - o question: are they required to just make a roster every semester and just never hand it in, or do they just scramble to make a roster any time we ask for one? because in the latter case, it's very easy to lie
 - another person: new clause says club doesn't even need to keep a roster
 - amending 1a saying that a roster doesn't need to be kept on file in Union until

1d is invoked. Moreover, a 1e can be created saying roster-keeping still needs to happen

later on: 1e is not happening

- to which clubs does this apply? well yes, since this isn't allowing clubs to restrict membership. moreover, RPA is already a funded club and they do this exact policy so
- opinion: someone didn't like the 1a amendment since being trans/gay is a punishable offence in other countries, so some rando club officer shouldn't have this list somewhere as opposed to locked with Union Admin Office

response: amendment puts responsibility of how to keep roster onto club, so if club feels it's best to keep a roster and keep it secret then that's the club's prerogative

- opinion: only clubs w.o funding should be able to invoke this policy
response: that makes it sound like an attack on protected class policies in that a club has to pick btw funding or protection
OP: fair, but also you should be pushing your clubs to publish accurate records of attendees anyway since we shouldn't be giving (for example) 5k to a club with only 3 members
- RPA already does all of this, so they're grandfathered in as approved by Chuck Carletta Sr (SENIOR OMFG)

motion: ... strike any mention of the mailing lists from the minutes.

10 – 0 – 0 passes

motion: ... approve the Protected Class Policy with the amendments as attached to this motion.

18 – 0 – 1

- Destination Imagination (budget recommendation)
 - they could come back to ask for money even if we're not giving it to them now
 - we're giving them more money than they got last year, so they're clearly capable of fundraising to get themselves there.
yeah but just because they can doesn't mean we should make them
 - martha is gonna add in a line that says "xfer from contingencies" in order to make the report at end of year make sense

motion: ... approve the use of \$530 from FY17 contingencies to fund Destination Imagination's budget as listed on CMS.

18 – 0 – 1

- Director's Report: n/a
- Senate Report
 - new subcommittee about Greek Life and response to all administrative changes, under SLC (Justin Etzine) but chaired by the current Greek Senator (Marvin Cosare)
 - presentation from Alex de Silva about how Aux Services works
 - member of Faculty Senate reinstated this year
 - Justin Etzine gave a presentation on preferred names
- President's Report

- now called GM/PU Breakfast; mugs are ordered and designed by Chris Hoskins
- October 20th: bystander intervention training, no presentations. Comes from a new mandate from NYS for club officers, Greek Life, and athletics
- November 18th wknd is ACUI conference
- for hot topic issues, PU will be in SGS an hour before meeting so that clarifying questions can be held before meeting
- BoT on October 14th
 - GC rep: can you ask grad students for input for next time?
- Dr. Ross meeting on October 12th (monthly meeting)
- new rep club assignments
- Member's Report
 - Caitlyn Kennedy is rep of DI, but also cc Conrad Mossel on emails regarding them since he's been working with them for a while
 - Erika Lawson is new SARP of Statler and Waldorf
 - New Club Classifications from Policies Committee: unfunded, provisionally funded, fully funded
 - Linda McCloskey's retirement reception on October 12th from 10a-3p
 - Haunted Halloween Bash on October 29th 4-6p Blitman
it's imp't for us to make a showing since many clubs will be participating
 - member of the week: Conrad